



Committee Meeting Held on 19th February 2014
Location – Tooradin Sports Club

Meeting opened by President Craig Hollins at 7.30pm

Present:

Craig Hollins
Michael Green
Cara Fenney
Ian Fenney
Simon Chambers
Natasa Worner
Roy Worner
Peter Nathan
Doug Hocken
Dan Poynton
Rob Kenyon
Etsuko Kenyon

Apologies:

Nil

Motion to accept minutes of January 2014 Meeting as circulated.

Moved by: Doug Hocken

Seconded by: George Galdin

Motion passed.

Action Item – Roy Worner to upload January 2014 minutes to IWC Website.

Matters arising from previous minutes:

New club sail, Mast, Mastfoot and Boom – Has been acquired – thank you to Doug Hocken.

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Correspondence (as received between 15/01/14 – 19/02/14):

Correspondence in:

5/2/14	Cameronil	Craig Hollins, Doug Hocken	Thanks for Guy Cribb Clinic
6/2/14	Guy Cribb	Doug Hocken	Thankyou's for Guy Cribb Clinic
17/2/14	WV	Doug Hocken	Proposed Parks Vic On Water Exclusion Zones
19/2/14	YV	Dan Poynton	Upcoming Windsurf Instructors Course

Further Correspondence as presented verbally by Craig Hollins:
KBV to Craig Hollins regarding Signage etc for Safe Kiting, for IWC to relay to Gippsland Ports. Matter is still progressing.

Correspondence out:

16/1/14	Craig Hollins	All Members	From The Presidents Desk
16/1/14	Michael Green	Committee	January Meeting Minutes
20/1/14	Daniel Poynton	Committee	Club Coaching Course
29/1/14	Daniel Poynton	Committee	Sports Medicine Australia - Online Injury Tracker
30/1/14	Doug Hocken	SHQ	JP NP Trailer Day Report
30/1/14	Doug Hocken	Sam Watson (YV)	JP NP Trailer Day Report
31/1/14	Doug Hocken	Craig Hollins	Guy Cribb Day
4/2/14	Michael Green	Craig Hollins	Web Hits
5/2/14	Doug Hocken	Craig Hollins, Michael Green. Daniel Poynton	RSA Course
6/2/14	Doug Hocken	Jerril	Thanks for Guy Cribb Clinic
6/2/14	Doug Hocken	Steve Watt	Feedback on Catering on Guy Cribb Clinic
8/2/14	Doug Hocken	Guy Cribb, Paul (ZU)	Damaged gear whilst on Guy Cribb Clinic, Future opportunities
14/2/13	Doug Hocken	Craig Hollins	Save The Date - Discover Sailing Day

Motion to accept Correspondence as tabled.

Moved by: Michael Green

Seconded by: Natasa Worner

Motion passed.

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Reports:

Presidents Report – Craig Hollins

Due to recent personal circumstances, unfortunately nothing to report at this stage.

Vice-Presidents Report (Incl Media) – Michael Green
Media:

Article in Sentinel Newspaper re: Guy Cribb Clinic – Great article promoting the recent Guy Cribb clinic, and also Guy's support in assisting IWC to obtain a 'clubhouse'.

Gippslander – Ann Summers has contacted Mick Green and wants to do an article on Windsurfing, and in particular how many people have moved to Inverloch as a result of their involvement in our sport.

WebHits – Biggest January we have had in terms of webhits, tracking for over 1 million hits for 12 months. This is approximately 4 x peer websites such as local government.

Doug Hocken – queried how we can use this to our advantage. Mick Green responded by advising that we need to keep posting articles and information, as constant updates drives more traffic. Dan Poynton outlined that this could be an opportunity for local business to be advertising on our website ?

Mick Green recommended that if we turn our site into a commercial venture, we may need to check our arrangements with providers etc.

Dan Poynton – we also need to be careful of ensuring our site doesn't turn into a 'pop-up driven site'.

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Treasurers Report – George Galdin

We need to ask members to turn off their 'auto renew membership'. July 2015 should have this issue cleared up.

Reimbursements to be sent to: treasurer@inverlochwindsurf.org.au

Bendigo e-banking Page 1 of 1

Bendigo e-banking

Account History - Results

Sorted: ▼

Account: 143090116 - Statement Account - (1601)
Period: All days this month

Current Balance: **\$2,045.61**
Available Balance: **\$2,045.61**

Date	Description	Withdrawals	Deposits	Balance
01-Feb-2014	TRANSACTION FEES CHARGED; TRANSACTION FEES CHARGED 01/14	\$0.00		\$2,045.61
21-Jan-2014	0074522932SHQ BOARDS, PAY ANYONE; NAB197144584INVERLOCH WINDSURF	\$731.96		\$2,045.61
01-Jan-2014	TRANSACTION FEES CHARGED; TRANSACTION FEES CHARGED 12/13	\$0.00		\$2,777.57

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Membership Report – Peter Nathan

YV – Still continuing to have issues with YV website when entering club member details. We should have 106 paid up members, only 96 are up on the website due to these issues.

Mick Green and Peter Nathan to visit YV 'face-to-face' to try to resolve. Membership is starting to grow, follow-up phone calls are being made to reassure members.

PAYPAL – Still causing issues, as it was not rolling over memberships – this has now been resolved, potentially a few members may still be affected.

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Development – Dan Poynton

The Strategic Plans have been printed and arrived. 30 full gloss products have been received for \$24 per unit, however these documents will be a valuable support document for our future, so are to be seen as an investment. Distribution – Dan Poynton has drafted a cover letter and distribution list, along with any other commercial opportunities, with a link on the Club Website.

Dan Poynton queried Committee if we should promote via SeaBreeze, given the current Parks Vic Exclusion Zones – Committee agreed to go ahead.

YV

Bass Coast Council

Gippsport

Gippsland Ports

WV

AWA

VicHealth

Max Wells – CEO Surfing Victoria

Club Coaching Course – YA have agreed to run a Windsurf Instructors Course on Monday 19th / Tuesday 20th May in Melbourne. Full day sessions, Total Course 15-20 hours, waiting to hear final costs, could be closer to \$350. These are likely to be the only course dates available due to external course factors.

Dan Poynton recommended to Committee to request 10 spots, to be secured with Country Action Grant Scheme.

Committee agreed that we should be able to fill these spots.

Dan Poynton also suggested we consider offering spots to SHQ, Zu, RPS etc, WV, on the basis that they become Club Members due to needing to be a YA affiliate. This would be a great way of standardizing training within Victoria.

Our club members are a priority, and discussion took place for other key industry contacts / people.

Dan will investigate further for Minimum Age of participants and if there are any pre-requisites.

3 proposals for seeking a Club Premise are currently :

Adrian & Kate of Big 4 Caravan Park – to take over the old Rangers Office.

Angling Club – letter to June for IWC to pay a nominal fee for use of premise.

Derek Hibbard (Bass Coast): Follow-up to previous correspondence for our application for a permanent premises.

Simon Chambers recommended that we also comment that our logistic issues are a concern – regarding coordination of gear, equipment and venues for our events.

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Mick Green – advised we should also comment on other local clubs recently having new premises.

Doug Hocken – We should also comment on our paid up member status, to support our submissions.

Motion to accept Reports as presented.

Moved by: Mick Green

Seconded by: Craig Hollins

Motion passed

Agenda Items:

Peter Nathan

Last year Committee discussed Succession & Contingency Planning. We need to consider transfer of critical roles.

Craig Hollins suggested this become a work in progress. Perhaps over the next few months each Committee Member document their roles & responsibilities. George Galdin has suggested he could take ownership of this with a view to touching base with each member and beginning to document.

Doug Hocken

Twenty participants in the last INTuition Guy Cribb Clinic – all thoroughly enjoyed themselves. Seven of these members are now new IWC members. Guy Cribb has committed to come back next year. Some feedback on course content / instructor teaching style – some learnings could be taken on for next year; ie: Tides and how this affected on water time / lessons.

The after hours activities were also well received.

We also may need to approach Guy Cribb to request to promote IWC / Inverloch from a tourism perspective, on the Intuition Guy Cribb website.

From a participants point of view – Doug commented that this year his personal experience was increased by being an active participant, rather than a passive one.

Ian Fenney commented that some aspects were perhaps less than expected. We need to consider the participants skill level, prior to recommending / taking bookings. Ian went on to further comment on the amount of work undertaken by Doug Hocken and others to provide the course.

Mick Green suggested that we have an IWC Event Manager to assist Guy Cribb with allocation of training to local conditions. Doug Hocken to take this back to Guy Cribb, for continuous feedback and better allocation of on-water time.

Cara Fenney – Endorsed comments from Ian Fenney. Experienced some frustrations with access to Guy for response to questions. Cara Fenney

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recommended that at the beginning of the course, the participants should be given an outline of expectations and etiquette.

Doug Hocken – queried if we are going ahead with Club Clothing order ?
Committee consensus that it hasn't been presented to broader management.
ACTION ITEM - Craig Hollins will send an email to all members to promote.

Doug Hocken – Register of Club Gear needs to be undertaken as there is multiple items at individual members homes. A detailed Asset Register needs to be created / updated / maintained. Mick Green suggested we set aside a date / time for this to occur. Etusko Kenyon has offered to assist with this.

General Business:

George Galdin – queried Committee roles during events. Discussion took place that some members get burdened etc. We have 'Events in a Box' (checklists, running sheets etc), Doug Hocken will provide these to Craig Hollins.

Rob Kenyon – Raised that we need to promote our events better. We used to heavily promote our calendar of events – lately it appears to be not as apparent. Committee agreed we need to ensure we have Event / Program Ownership, and also need to ensure we cover off events outside of Inverloch – ie: Sailing in Western Victoria / Racing Programs.

Peter Nathan will take on the Training Event this Sunday 23rd February 2014.

Etsuko Kenyon will investigate 'Clean Up Australia' for IWC, with a view to holding a clean up of our immediate sailing areas.

Cara Fenney – updated committee on Women on Windsurfing Event. Discussion took place about feedback from some female IWC members, that structured instruction may only need to be a part of the day. Cara Fenney requested an updated phone list of members, to follow up. Cara Fenney was also encouraged to speak to Paul (Zu), about access to gear, and potentially Louise Bricknell (sp?) to assist if participants want further instruction. The 'Pop Up Tent' has been purchased and received, for use on the day. Cara Fenney requested the IWC Club Marquee for the day, and will survey members during phone calls, to query expectations for lunch requirements etc.

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Upcoming Training Day:

ACTION ITEM – Peter Nathan to promote on SeaBreeze and Wheremi Sailing, Craig Hollins to update Facebook.

Natasa Worner recently met with Michelle Harris (Healthy Clubs). We are unable to serve any foodstuffs that needs to be reheated, or was not made / prepared on site. We also cannot 'sell' foodstuffs, unless prepared made on – site. Fresh fruit and consumption of water (pre & post event hydration), should be readily promoted, in place of sugary / sports drinks.

Discussion took place about 'food' being included in course costs.

Doug queried if there is a summary document / feedback we could obtain – Healthy Clubs should be able to provide this, some of which is already in use on our website.

ACTION ITEM – Natasa Worner to email Health Clubs (Jean), to obtain documentation for committee.

Simon Chambers – has investigated the availability of childrens PFD's, unfortunately the provider has sold out. There are other buoyancy aids available if people are interested.

Facebook Admin – Simon has removed himself from this role, and requested Mick Green seek support from other members to assist going forward. Craig Hollins thanked Simon Chambers for his work in this area.

Dan Poynton – reminded all committee members that we need to ensure the Strategic Plan document remains 'current', and in the forefront of our direction and objectives. This way we can ensure that our planned goals, become club achievements.

Responsible Service of Alcohol (RSA) Course – We have been advised of an upcoming course at Inverloch Bowls Club. Course cost is \$30:

Wednesday 5th March, 5.30pm at Inverloch Bowls Club.

Dan Poynton to liaise with Craig Hollins to arrange payment.

Nominated members to attend: Roy Worner, Natasa Worner & Rob Kenyon

Next meeting scheduled for 7.30pm (dinner for 6.30pm); Saturday 15th March at Craig Hollins home.

Meeting closed at 10.00pm.

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